

Morgan Steele

morgansteele.info

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Work Experience:

Underdog Solutions, Inc (web solutions company) July 2005 to present

Co-Owner, Secretary

- Design and creation of websites
- Development of Flash objects

UNCG Office of Student Life (graphics office) January 2004 to May 2006

Student Web Designer, Manager

- Design and creation of student organization websites
- Upkeep of OSL websites
- Conversion of OSL websites to UNCG wide format
- Creation and implementation of Web Agreement
- Lead staff of three student employees in design
- Evaluation and interviewing of new staff members

UNCG Speaking Center (public speaking resource) March 2004 to May 2006

Speaking Consultant, Manager

- Execution of group and individual consultations on public speaking
- Creation and execution of workshops on public speaking
- Orientations to help people learn about the center
- Leadership of more than 30 student employees involved in above activities

Communication Internship (UNCG communication department) fall 2003

- Design and creation of two UNCG websites
 - o The Speaking Center: <http://www.uncg.edu/CST/speakingcenter/>
 - o Communication Across the Curriculum: <http://www.uncg.edu/cac/>

Lotus SWAT Team (UNCG email migration)

SWAT Team Member

summer of 2004

- Assisted in preparing clients email for migration
- Installation of new Lotus Email Client
- Operation knowledge of more than six email clients
- Customer Service, Teamwork, Problem-Solving
- Completion and organization of paper work

The Panorama (Lee County Senior High School newspaper) 1999 to 2002

Designer, Writer, Business Manager

- Directed ad sales
- Collected account receivables and cash receipts
- Managed account payables budget
- Assisted in the management of staff and production
- Scanned pictures
- Digital photography
- Digital photography modifications to provide optimum appearance
- Layout design, including our front page and spreads
- Computer tech support for the newspaper office

Education:

College: UNCG received a BFA in Art Design May 2006

Lee County Senior High School: Academic Diploma May 2002

Scoutmaster Fundamentals: Adult leadership training program 2001

Achievements:

- OSL Employee of Year 2005 - 2006
- Eagle Scout
- Eagle Scout of the Year
- NC Scholastic Media Association-
 - First Place Newspaper Design
- Al Cagle Award – Excellence in Journalism
- Tri County English Fair-
 - First Place – Special Printed Effects
 - First Place – Published Journalism
- Art Gallery Exhibitions-
 - Weatherspoon Art Gallery – Digital Fine Art
 - McIver Art Gallery – Digital Fine Art

****References available upon request****